

## Minute 154

**MINUTES OF THE ANNUAL MEETING OF WHILTON PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON THURSDAY 2 JUNE 2011 AT 7.30PM**

The following councillors attended:

Mr Ken Bowers, Mr Michael Thomas, Miss Nora Swinford, Mrs Sue Wingrave, Mr Jonathan Hanslip.

No parishioners were in attendance.

**PARISHONERS FORUM**

Action

**1. RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE**

No apologies were received.

**2. ELECTION OF CHAIRMAN**

It was proposed by Mrs Sue Wingrave and seconded by Miss Nora Swinford that Mr Ken Bowers be elected chairman for the coming year.

**3. UPDATING OF REGISTER OF INTERESTS**

Councillors were given the opportunity to update their registers of interest. No changes were made.

**4. DECLARATION OF VACANCIES ON THE PARISH COUNCIL**

A letter of resignation has been received from Mr Mike Lewis.  
The 2 casual vacancies on the Council have been advertised on the notice board.

**5. MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA**

No declarations were made.

**6. RESOLUTION TO APPROVE AND SIGN THE MINUTES OF THE MEETINGS 9 MARCH 2011 AND 4 APRIL 2011**

The Council resolved to approve and sign the minutes of 9 March and 4 April 2011.

**7. MATTERS ARISING FROM PREVIOUS MINUTES**

- a. Damage to grass bank in Main Street – Brain Doyle from Edgar Taylor came out to view the problem and took photos. The damage is from farm vehicles not construction.
- b. Noise from Whilton Mill – Jane Smith, Whilton Lodge has had a noise monitor. Ian Collings, DDC, will let her know the results. The Mill are concerned.
- c. Drainage in Brington Road - MGWSP have carried out urgent drainage repairs.
- d. Broadband in Spratton – been assured that the Chapel Brampton exchange will be upgraded in 2012.
- e. Insurance, Village Hall and Spinney – copies available on request from Derek Brown (both).
- f. Allotments – 2 plots have been let. Mr Bell has been written to asking if he would give a quote to remove the rubbish. Anglian Water to replace the cover by 18 May 2011.
- g. Spraying weeds in verges – Street Doctor has this in hand.
- h. Litter clearing – DDC have confirmed that litter clearing is carried out monthly.

**8. APPOINTMENT/CONFIRMATION OF PARISH RESPONSIBILITIES – to go on the agenda for July's Meeting.**

**9. FINANCE****a. Financial statement at 28<sup>th</sup> April 2011**

Current account: £5440.92

Reserve account: £5646.84

**Resolution to confirm and approve income and expenditure****Income:**1<sup>st</sup> part of Precept

Current Account £3,300

Bank Interest:

Reserve Account £0.70

Dividend:

Current Account £0.02

**Expenditure:**

Cheque No.				VAT to reclaim
774	AON Ltd	Insurance	£650.96	
775	Orchard Print	Newsletter	£40.50	
776	Roughmoor Spinney	Grant	£500.00	
777	Alison Nicoll	Clerk's salary (8/3/11-7/5/11)	£350.00	
		Expenses	<u>£45.39</u>	
			£395.39	
778	E.ON	Maintenance	£50.44	£8.41
779	E.ON	Electricity Charges	£126.86	
780	NALC	Membership & Internal Audit Service	£101.09 <u>£140.31</u> £241.40	

It was also agreed to raise -

Cheque No.				VAT to reclaim
781	Roy Haines	Lawnmower servicing	£89.00	
782	Orchard Print	Newsletter	57.12	

**b. Appraisal of Annual Accounts and Completion of Annual Return for Audit**  
It was resolved to approve the Annual Accounts as follows:

**WHILTON PARISH COUNCIL**  
**RECEIPTS AND PAYMENTS SUMMARY FOR YEAR ENDING**  
**31 March 2011**

Year Ended 31 March 2010		Year ended 31 March 2011
	<b>RECEIPTS</b>	
£5,750.00	Precept	£6,600.00
£72.00	Allotments	£96.00
£2.90	Interest	£2.90
nil	Grants	nil
£344.37	VAT Refund	nil
<b>£6,169.27</b>	<b>TOTAL RECEIPTS</b>	<b>£6,698.90</b>
	<b>PAYMENTS</b>	
£941.60	Clerk	£1,892.00
£1,822.06	General Administration (of which bank charges £93.53)	£1,597.18
£15.96	Clock Maintenance	nil
nil	Section 137 Payments	nil
£530.58	Street Lights	£807.77
£287.46	Parish Magazine	£358.50
£1,884.69	Green and Churchyard	£123.00
£158.32	Allotments	£176.05
£450.00	Grant	£500.00
£72.71	VAT	£51.67
<b>£6,163.38</b>	<b>TOTAL PAYMENTS</b>	<b>£5,506.17</b>

**WHILTON PARISH COUNCIL**

**BANKING RECONCILIATION AT CLOSE OF BUSINESS 31 MARCH 2011**

Current Account		£2,348.90
Reserve Account		<u>£5,646.84</u>
		£7,995.74
Less unpresented cheques	No 772	£108.00
	No 773	<u>£100.00</u>
Balance		<u>£7,787.74</u>
Add stocks in consols		<u>£5.37</u>
<b>Total Reserves</b>		<b><u>£7,793.11</u></b>



**WHILTON PARISH COUNCIL SUMMARY OF ACCOUNTS  
2010-1011**

<b>Year ended 31 March 2010</b>			<b>Year ended 31 March 2011</b>	
£	6,594.49	Balance brought forward	£	6,600.38
	nil	cheque not presented		nil
£	5,750.00	add annual precept	£	6,600.00
£	419.27	add other receipts	£	98.90
<b>£</b>	<b>12,763.76</b>	<b>Total</b>	<b>£</b>	<b>13,299.28</b>
£	941.60	less staff costs	£	1,892.00
£	5,221.78	less total other payments	£	3,614.17
<b>£</b>	<b>6,600.38</b>	<b>Balance carried forward</b>	<b>£</b>	<b>7,793.11</b>
 <b>These cumulative funds are represented by:</b>				
£	966.95	Current Account No 06511031 at Natwest Bank	£	2,348.90
£	5,644.02	Deposit Account No 15325652 at Natwest Bank	£	5,646.84
<b>£</b>	<b>6,610.97</b>	<b>Total</b>	<b>£</b>	<b>7,995.74</b>
£	15.96	Less outstanding cheques	£	108.00
<b>£</b>	<b>6,595.01</b>		<b>£</b>	<b>7,787.74</b>
<b>£</b>	<b>6,600.38</b>	<b>Total reserves with stock (£5.37)</b>	<b>£</b>	<b>7,793.11</b>

The questions on Section 2 of the Annual Return were read out, answered in the affirmative and the form completed.

**10. MATTERS TO RAISE ON NEXT AGENDA**

- Allotment Agreement
- Appointment/Confirmation Of Parish Responsibilities

**11. DATE OF NEXT MEETING –WEDNESDAY 13 JULY 2011**

The meeting closed at 8.15pm

