

MINUTES OF THE MEETING OF WHILTON PARISH COUNCIL

held at Whilton Village Hall on Wednesday 14th September 2022 – 7:30pm

Attendance: Parish Councillors – M Hampson, J Melling, R Smith (Chairman), D Lister (WNC), Sue Porter (Clerk) and 2 members of the public

1. OPENING PROCEDURES

The Chairman started the meeting with a minutes silence following the death of HM Queen Elizabeth II.

1.1 CO-OPTION OF PARISH COUNCILLOR - Barry Lewis was approved by all to be co-opted on to the Parish Council. The Acceptance of Office was signed and the Register of Interests form will be sent to complete.

1.2 ACCEPTANCE OF APOLOGIES – A Gilbert, A Lee, J Hanslip

1.3 DECLARATIONS OF INTERESTS – Personal or Prejudicial – Nil

2. APPROVE MINUTES OF THE MEETING held on **WEDNESDAY 13th JULY 2022** – It was proposed by R Smith, seconded by M Hampson and all voted in favour that the minutes were an accurate record of the meeting and will be signed and dated by the Chairman.

3. PUBLIC TIME – Nil

4. WEST UNITARY COUNCILLOR REPORT – Dan Lister – The Boundary Review consultation is underway and all are urged to go online to complete. The ward councillors will be reduced from 93 to 77. D Lister is aware of the Village Hall and Pre School issues and will try to assist.

5. THE SPINNEY – The maintenance and working party co-ordinator position remains vacant following Keith Hiscock's move away from the parish. More volunteers are required. M Hampson has received a copy of the plan sent from the Woodford Halse project and this will be reviewed.

6. VILLAGE HALL – A Gilbert has circulated the latest update. The issues with the Pre School have resulted in them committing to permanently close the Pre School and leave the Village Hall from the 19th October. Dan Lister (WNC) had been approached by Chris Heaton-Harris MP to determine what the issues were, and R Smith agreed to provide Dan Lister will all of the background issues. A request for funding has been received from the Village Hall for the supply of a 75" TV, which could be purchased by the PC, as this will benefit the whole village with events held and groups being able to use. The cost will be £1,900. R Smith proposed this expenditure is approved, seconded by J Melling and all voted in favour.

7. HIGHWAYS – Dan Lister (WNC) has been assisting with the water issue on Brington Lane, he has confirmed that this has now been escalated to the WNC Flooding Team to action.

8. BUSINESS

8.1 Whilton Locks Gateway – M Clarke (WNC Highways) is chasing the delivery and installation of the new Gateway. Dan Lister has agreed to also assist, the Clerk will forward the details.

8.2 Whilton Locks – Vehicle Activated Sign – R Smith has investigated the most suitable sign for Whilton Locks. This can be provided for the sum of £3,040.00, which includes batteries and delivery. A site survey can be arranged for £175.00, on-site training £350.00 and spare batteries for £590.00. A solar option was considered but it was felt would not be suitable due to the tree coverage in the area.

The Clerk will arrange for Steve Barber (Highways) to visit and agree the best site for the sign, B Lewis has agreed to meet with him. There is grant funding available from the Crime Commissioner of up to £5,000 for this project, and this needs to be applied for.

8.3 Red Telephone Box – The phone is still active. The Clerk will chase this removal and then the repairs can be started. A use for the phone box will then need to be agreed.

8.4 Whilton Mill – The Manager wants to liaise with the Parish better; with the business expanding, restaurant, classic car events and power for caravans provided, the facility is greatly improving and for all to enjoy.

8.5 Harry Reynolds Stone – The cleaning of this stone is on the waiting list to be undertaken by Greener Grave Care.

8.6 Village Newsletter – After the last meeting, the historic newsletters have been scanned in by Gerry. Following discussions, it was felt that a new improved website would be a better option which could also incorporate the newsletters. Newsletters would be delivered electronically with hard copies going to those without internet access. The current village website would be closed down and the new one would be launched and in the future merge with the History Society and Village Hall. The costs would be around £130.00 per annum. R Smith proposed that this be approved, seconded by M Hampson and all voted in favour.

8.7 Defibrillators – They has been problems with suppliers and stock shortages. R Smith managed to source and pay for replacement batteries and pads, with the Clerk cancelling the ones on back order. Codes will remain on the defibrillators to aid access, whilst the machines are being registered on to the Circuit. J Melling is arranging.

8.8 Option to opt out of the SAAA central external auditor appointment arrangements – The PC agrees to remain opted in, as advised by NCALC.

8.9 Local Government Boundary Review – As discussed in the WNC Councillors report, all were advised to complete the consultation which can be found on the WNC website.

9. FINANCE

It was proposed by R Smith, seconded by M Hampson and all voted in favour that the following accounts be paid:

9.1 Income/Expenditure Update & Bank Reconciliation from July & August 2022

9.2 Accounts Paid (July to September 2022):

Online	S Porter – Clerk’s Salary July 22	£ 269.30	LGA 1972 s112
	S Porter – Clerk’s Expenses July 22	£ 18.00	LGA 1972 s112
Online	S Porter – Clerk’s Salary August 22	£ 269.30	LGA 1972 s112
	S Porter – Clerk’s Expenses August 22	£ 18.00	LGA 1972 s112
Online	WNC Norse – Annual Charge – Dog Waste Bin	£ 360.00	Litter Act 1983
		ss56	
Online	WNC Highways – Gateway Sign	£ 2,805.78	RTRA 1984 s72
Online	Npower – Street Lighting	£ 231.25	PCA1957 s3
Online	T Leadbetter – Jubilee Expenses	£ 40.92	LGA 1972 s111
Online	Anglian Water	£ 33.92	SHAA 1908 ss23
Online	HMRC – PAYE 2022/23 Q1	£ 211.28	LGA 1972 s112

9.3 Accounts to be Paid

R Smith	Defibrillator Supplies – Batteries & Pads x 2	£ 365.20	LGA 1972 s111
S Hardman	Buffet Food (Hiscock Leaving Do)	£ 23.58	LGA 1972 s111
T Leadbetter	Drinks (Hiscock Leaving Do)	£ 44.00	LGA 1972 s111
Village Hall	Room Hire – Sept21-July22	£ 82.00	LGA1972 s133

9.4 Payments Received (July to September 2022)

Nat West	Interest	£ 3.68
SafeLincs	Defibrillator - Refund	£ 379.18

Bank Balance (as at 31.08.2022)

Current Account	£ 5,819.79
Reserve Account	£ 22,785.01

10. PLANNING

PLANNING PERMISSIONS GRANTED

The Parish Council noted the following planning permissions granted:

WND/2022/0118 – Listed Building Consent for new slate roof and red brickwork to replace the existing metal cladding; rebuilding the existing chimney; arched openings on south elevation to be reinstated and reglazed with new timber doors and screens; new arched window and door openings to the north elevation in new brickwork; new timber first floor over two thirds of the existing barn for a bedroom and en-suite; lit by conservation rooflights in the new slate roof; extend existing utility room in red brick with a slate roof to form new kitchen; add taller timber glazing and a slate roof to conservatory brick base; convert single storey outbuilding on the west end of the barn into a bedroom and shower – **Home Farm, Manor Lane, Whilton**

WND/2022/0119 - New slate roof and red brickwork to replace the existing metal cladding; rebuilding the existing chimney; arched openings on south elevation to be reinstated and reglazed with new timber doors and screens; new arched window and door openings to the north elevation in new brickwork; new timber first floor over two thirds of the existing barn for a bedroom and en-suite; lit by conservation rooflights in the new slate roof; extend existing utility room in red brick with a slate roof to form new kitchen; add taller timber glazing and a slate roof to conservatory brick base; convert single storey outbuilding on the west end of the barn into a bedroom and shower – **Home Farm, Manor Lane, Whilton**

WND/2022/0324 - Change of use of the buildings (1+2) from B2 (general industrial) to use Class E(g) (i) - offices to carry out operational or administrative functions and with ancillary storage (building 3), alteration to external materials and installation of windows, doors and roof lights – **Building, Whilton Locks**

WND/2022/0604 – Works to trees and removal of trees within a conservation area – **Whilton Marina, Whilton Locks, Whilton**

DATE OF NEXT PARISH COUNCIL MEETING – Wednesday 9th November 2022- 7:30pm

Meeting Closed: 8:40pm