

MINUTES OF THE ANNUAL MEETING OF WHILTON PARISH COUNCIL

held at Whilton Village Hall on Wednesday 11th May 2022 – 7:30pm

Attendance: Parish Councillors – A Gilbert, J Hanslip, K Hiscock, J Melling, R Smith (Chairman), WNC Councillor Phil Bignell, Sue Porter (Clerk) and 1 member of the public

1. OPENING PROCEDURES

1.1 Election of Chairman & Acceptance of Office – K Hiscock proposed that R Smith be elected as Chairman, seconded by A Gilbert and all voted in favour. The Acceptance of Office was signed.

1.2 Election of Vice Chairman & Acceptance of Office – R Smith proposed that J Melling be elected as Vice Chairman, seconded by J Hanslip and all voted in favour. The Acceptance of Office was signed.

1.3 Acceptance of Apologies for Absence – A Lee, M Hampson

1.4 Review of Standing Orders – These were approved by all in the current form.

1.5 Review of Financial Regulations - These were approved by all in the current form.

1.6 Review of PC Policies & Risk Assessment - These were approved by all in the current form.

1.7 Review of Asset Register – This was approved by all as accurate.

1.8 Appointment of Parish Council Representatives to various roles/groups within the village

Village Hall – A Gilbert

Highways – J Hanslip

Allotments – A Lee

Defibrillators – J Melling

Parish Paths Warden – Richard Bunce

The Spinney – K Hiscock

Police Liaison – M Hampson

Noticeboards – A Lee & J Melling

1.9 Appoint Internal Checker – M Hampson

2. DECLARATIONS OF INTERESTS – Personal or Prejudicial – Nil

3. APPROVE MINUTES OF THE MEETING held on **Wednesday 9th March 2022** and **EXTRAORDINARY MEETING** held on **Wednesday 6th April 2022** – R Smith proposed that these minutes were accurate records of the meetings and will be signed and dated by the Chairman.

4. MATTERS ARISING – Nil

5. PUBLIC TIME – Nil

6. WEST NORTHAMPTONSHIRE UNITARY COUNCILLOR REPORT – (P Bignell) – The annual review of 2021-22 was read out by Phil, and a copy is attached to the minutes.

7. THE SPINNEY – The Spinney is looking for someone to take on the role of creating a development plan for area for the next 5/10 years, with the assistance of a small committee, The Small Woods Association has been offering help and assistance. The sleepers for the walkway have been purchased by Roy Haynes, which will be reimbursed by the PC. So with the wood, materials, a supervisor and 4 strong helpers, the project is ready to proceed. A working party was held in April and involved general tidying up and stream work. In May, there was tree cutting and tidying. The safety report provided by the tree specialist stated that three trees would require attention in October 2022, tender documents would need to be produced. There are however now only two trees, as one was dealt with by the working party, although an additional tree has been identified which has a crack and is leaning.

8. VILLAGE HALL – A Gilbert has circulated the latest report to the councillors. All were invited to attend the AGM, which will be on Wednesday 18th May at 7:30pm, this is the first time for a while that residents have been invited. The Gigaclear installation has been booked for Tuesday 7th June. The Clerk will send an invoice to the Treasurer to have the Kitchen units reimbursed.

9. HIGHWAYS – Nothing further to report other than the usual potholes. The PC looks forward to a better service being provided from Summer 22, when the new contractor is in place. There appears to be little happening with the water flowing into Brington Lane. The Clerk will chase this up Dan Lister, and will also copy in Phil Bignell.

10. BUSINESS

10.1 Whilton Locks – Village Sign and Gateway Proposals – The quote received from WNC Highways was £2,338.15 plus VAT. Anglian Water have agreed to pay £868.00 plus VAT towards the project, as they recently removed the village sign and subsequently lost it. The order will be placed with Highways by the Clerk and the funds requested from Anglian Water.

10.2 Whilton Locks – Community Speedwatch – Minimum numbers are now not required and all training is undertaken online. Barry Lewis (Whilton Locks) will co-ordinate the programme and get the proposed sites identified. The speed data results recently received from the Police will be circulated to all. Highways will be asked for Traffic calming ideas, along with the costs involved. The Clerk will also continue to pursue the Vehicle Activated Signs for this area.

10.3 Red Telephone Box – The consultation is underway prior to the adoption by the PC. This ends on 7th June 2022. Noted.

10.4 Defibrillators – Maintenance – The batteries and replacements pads will be ordered by the Clerk. Approved by all.

10.5 WNC – Housing Strategy Consultation – This online consultation will be running until 24th May, and all were urged to complete. The Clerk will circulate the link.

10.6 Towpath Maintenance – Update from Whilton & Buckby Locks Association – A media company is proposing to install cabling along the full length of the Whilton and Buckby Locks stretch of towpath, therefore the maintenance project is currently on hold. The PC will await further updates before releasing any grant payment.

10.7 Clerk's Salary Award (Backdated to April 2021) – There is backdated pay from April 2021 to March 2022 of £43.68 to be added to the May Clerk's salary, along with the increase of £3.64 per month from April 2022. All in approval.

10.8 Churchyard Mowing – Many thanks were given to Roy Haynes for the grass mowing over the years. With the current circumstances, a group of volunteers will put together a plan of action to keep the churchyard mowed on a regular basis.

10.9 Church Clock Maintenance – The clock has recently been repaired, it is thought under warranty, however a copy of the report and/or any invoice will be requested to keep the expenditure costs recorded. The Church have agreed to pay this latest invoice. Recent repairs over the years have become quite costly.

11. FINANCE

The following accounts were approved by all:

11.1 Income/Expenditure Update & Bank Reconciliation's from March & April 2022

11.2 Accounts paid (March to May 2022):

Online	S Porter	Clerk's Salary March 22	£ 266.46	LGA 1972 s112
		Clerk's Expenses March 22	£ 18.00	LGA 1972 s112
Online	S Porter	Clerk's Salary April 22	£ 266.46	LGA 1972 s112
		Clerk's Expenses April 22	£ 18.00	LGA 1972 s112
Online	HMRC	PAYE 2021-22 Q4	£ 199.80	LGA 1972 s112

Online	Magnet	Village Hall Refurbishment	£ 4,464.95	LGA 1972 s111
Online	N Power	Street Lighting Jan-March22	£ 287.65	PCA1957 s3
Online	N & J Draper	Memorial Garden Table	£ 90.00	LGA 1972 s111
DD	Anglian Water	Allotments Jan-March 22	£ 15.35	SHHA 1908

11.3 Payments Received (March to May 2022)

Nat West	Interest	£ 0.28
WAG	Allotment Rents 2022	£ 150.00
NCALC	AMP Grant	£ 221.78
WNC	CIL Monies	£ 8,920.35
WNC	½ Year Precept	£ 7,909.00

Current Bank Balances (as of 30/04/2022):

Current Account	£ 17,281.28
Reserve Account	£ 12,778.94

12. PLANNING

DA/2020/0100 - Outline application (all matters reserved save for part access in respect of a re-aligned B4036 and a new roundabout at its junction with the A5) for the development of an urban extension to the north-east of Daventry including circa 3,400 dwellings (Use Class C3), elderly persons accommodation (Use Class C2), a new local centre (including convenience store (Use Class A1)), pub/restaurant (Use Class A3/A4), day nurse/communitiy and other uses within Use Class D1 and retail terrace (Use Classes A1 - A5 & D1), an extension to Daventry Country Park, two new primary schools, a new secondary school, highway infrastructure (including a new access into the site off Eastern Way and a new road link to Norton, involving stopping up part of Daventry Road to vehicular traffic), new walking and cycling routes, structural greenspace, wildlife corridors and associated landscaping, drainage and infrastructure works (AMENDED) – **Daventry North East, B4036 Long Buckby Road, Daventry**

There are safety concerns raised for traffic heading from Whilton Locks, this will be an issue for traffic turning right heading on the A5 (North) or towards Daventry.

WND/2022/0324 - Change of use of the buildings (1+2) from B2 (general industrial) to use Class E(g) (i) - offices to carry out operational or administrative functions and with ancillary storage (building 3), alteration to external materials and installation of windows, doors and roof lights –

Building, Whilton Locks

No Objections

PLANNING PERMISSION GRANTED

The Parish Council noted the following planning permission granted:

WND/2021/0712 (Amended) – Single storey rear extension – **Cottam, Main Street, Whilton**

PERMITTED DEVELOPMENT

The Parish Council noted the following:

WNPD/2022/0001 - Prior approval for part demolition and conversion of two existing agricultural buildings to two dwellings including windows to all habitable rooms - **Home Farm Barns, Manor Lane, Whilton**

Date of next Parish Council Meeting – Wednesday 13th July 2022 – 7:30pm

Meeting Closed; 8:40pm