

**Minute 243**

**MINUTES OF THE MEETING OF WHILTON PARISH COUNCIL**

**held on Zoom on Wednesday 11th November 2020 - 7:30pm**

Attendance: Parish Councillors – A Gilbert, M Hampson, J Hanslip, K Hiscock, A Lee, J Melling, R Smith (Chairman), District Councillor J Amos, S Porter (Clerk) and 1 member of the public

**1. OPENING PROCEDURES**

**1.1 ACCEPTANCE OF APOLOGIES** – Nil

**1.2 DECLARATIONS OF INTERESTS** – Personal or Prejudicial

**2. APPROVE MINUTES OF THE MEETING** held on **WEDNESDAY 9th SEPTEMBER 2020** – It was proposed by R Smith, seconded by J Melling that the minutes were an accurate record of the meeting and will be signed and dated by the Chairman.

**3. MATTERS ARISING**

**3.1 DACT - Parish Transport Bus** – Due to the Covid-19 restrictions the bus is still not able to operate.

**3.2 Signage for the Railway Bridge – Whilton Locks** – The height of the branches still needs to be raised slightly higher to accommodate the signage for the higher vehicles travelling towards the bridge.

**3.3 Dog Fouling Issues** – This is still causing a problem around the village. The dog warden at DDC has been contacted and they have advised that regular visits to the parishes are on hold due to Coronavirus. However, allowing dogs to stray can lead to a legal notice being issued to the owners. There has been one culprit identified and the Chairman will initially pay an informal visit and discuss the issues with the dog's owner.

**3.4 DDC – Update from Parish & Town Councils Meeting – Thursday 29th October 2020** – No one from the PC was in attendance so the PC await the minutes to be circulated from DDC.

**4. PUBLIC TIME** – Trisha from Brington & Whilton Pre School asked for support from the PC with the grant application and signage (to be discussed at item 8.6)

**5. COUNTY AND DISTRICT COUNCILLORS REPORTS** – The poppy wreath was laid at the war memorial by the Chairman on Remembrance Sunday with only 4 in attendance due to the Covid restrictions. The Chairman provided J Amos with an update to the trees which were removed from Whilton Locks Garden Centre. The latest lockdown remains in place until Wednesday 2nd December.

**6. THE SPINNEY** – Two working parties have taken place since the last meeting, and prior to the latest lockdown. All remains in reasonable shape following the November check. The footpaths and drain clearances have been started by a working party; however the latest guidelines require these tasks now be undertaken by individuals. The Pre School have offered to assist with clearing the footpath opposite the Village Hall.

**7. VILLAGE HALL** – Nothing to report under the current circumstances of Covid-19.

## **8. BUSINESS**

**8.1** Proposed New Policies, as recommended by the Internal Auditor:

- \* Internal Control Statement
- \* Health and Safety Policy
- \* Recruitment Policy
- \* Lone Workers Policy and Risk Assessment
- \* Disciplinary Procedures

It was proposed by R Smith, seconded by M Hampson and all voted in favour to adopt these policies. The Clerk will upload to the parish website.

**8.2** Update following meeting between PC Chairman & Ian Boyes (NCC Highways) regarding large vehicles through the village – It was confirmed at the meeting that all the grass verges through the village are owned by NCC Highways. The recent road repairs in Brington Lane are poor and Highways will be asked to re-visit. The Clerk will contact Street Doctor.

It was agreed by all that a sign advising drivers of the “road narrowing through the village” be erected at each end of the village (under the name sign). The Chairman will advise the sizes and the wording required and then quotes will be requested by the Clerk. There is also a spring from a paddock in Brington Lane leaking constantly onto the road which will require attention before any cold weather creates an ice hazard. The Clerk will contact Ian Smith (NCC Highways) and request a site visit. There have been a couple of complaints received from horse riders about the height of the hedges along Brington Lane and the dangers, these need cutting back. The Clerk was advised to contact Burbage’s from Nobottle and ask that this is undertaken sooner rather than later.

**8.3** Dog Waste Bin – The quote received from Nick Draper is £50.00, this is to replace the metal post with a wooden one and re-locate the bin to a better position. A Gilbert agreed to meet N Draper at the site.

**8.4** Whilton Mill – Planning Conditions – The Chairman has received all the planning applications and conditions attached from over the years and the only condition referring to the noise pollution is that silencers fitted to the karts must be in good working order. The Chairman will send a letter to the DDC Planning Enforcement Officer.

**8.5** Allotments – Public Liability Insurance – It has been confirmed by the Clerk that the PC Insurance covers the Allotments, therefore the Allotment Group no longer require to also have this in place.

**8.6** Brington & Whilton Pre School

\*Grant Application for Forest School Training – The Level 3 Leader course in Forest School at Everdon is provided over 180 hours at a cost of £895.00. The PC have been asked to provide a contribution. It was agreed that as users of the Village Hall. Allotments and The Spinney, J Melling proposed that the PC cover 50% of the costs, seconded by J Hanslip and all voted in favour.

\*Signage on the Grass Verges – NCC Highways have confirmed that any signage can only be erected on private land, and not on any verges. The landowner at the top of the village has been approached and is in agreement for these signs to be placed on his hedgerow. Proposed by R Smith, seconded by K Hiscock and all voted in favour.

**8.7** Pumping Station Repairs – There was a tree that fell onto the building during the gales at the start of the year causing damage to the Pumping Station. The Clerk will contact Anglian Water and advise them of this eyesore and ask for an update on when any repairs will be undertaken.

**8.8** NCALC - Local Council Tax Support Scheme Consultation – Noted. This is online for anyone to complete.

**8.9** St Andrew’s Church – Automatic Winder Repairs – Quote received for the sum of £682.00 plus VAT. It was agreed by all that this work is undertaken, however the previous invoice, when the repairs only lasted 24 hours is not to be paid. The Chairman will contact Smith of Derby to advise that a credit note be issued.

## 9. FINANCE

It was proposed by A Lee, seconded by K Hiscock that all the accounts are in order and be paid, but the invoice payable to Smith of Derby is on hold pending cancellation which the Chairman will discuss with Smith of Derby, as the fault was not resolved (see Item 8.9)

### 9.1 Income/Expenditure Update & Bank Reconciliation from September & October 2020

#### 9.2 Accounts Paid (September to October 2020):

Online	S Porter – Clerk’s Salary September 20	£ 349.72	LGA 1972 s112
	S Porter – Clerk’s Expenses September 20	£ 21.60	LGA 1972 s112
Online	S Porter – Clerk’s Salary October 20	£ 266.46	LGA 1972 s112
	S Porter – Clerk’s Expenses October 20	£ 18.00	LGA 1972 s112
DD	Anglian Water – Allotments	£ 173.64	SHAA 1908
DD	Anglian Water – Allotments	£ 44.05	SHAA 1908
SO	M Clements – Peppercorn Rent	£ 0.05	LGA1972 s111
DD	123 Reg – E-Mail	£ 43.06	LGA1972 s111
Online	HMRC – PAYE 2020/21 Q2	£ 212.40	LGA1972 s112

#### 9.3 Payments Received (September to October 2020)

Nat West	Interest	£ 0.07
Donations	The Spinney – September & October 2020	£ 60.00
DDC	½ Year Precept	£6,550.00

#### 9.4 Accounts to be paid online:

E-On	Street Lighting July-September	£ 172.96	PCA1957 s3
The following payment was not approved:			
	Smith of Derby Church Clock Repairs	£ 180.00	PCA1957 s2

#### Bank Balance (as at 31.10.2020)

Current Account	£ 17,112.32
Reserve Account	£ 4,276.76

## 10. PLANNING

**DA/2020/0853** – Variation of Condition 2 of planning permission DA/2017/0860 (Construction of new retail unit) to allow changes to elevations and car parking layout – **Land at Whilton Locks, Whilton**

***No objections to the planning application, however the PC would like a condition added that mature trees are planted to replace those removed recently and to retain the street scene. Advice must also be given to the delivery vehicles to the retail unit regarding the close proximity of the low railway bridge.***

### PLANNING PERMISSIONS GRANTED

The Parish Council noted the following planning permissions granted:

**DA/2020/0540** – Single storey rear extension – **Woodview, Broughton Lane, Whilton**

**DA/2020/0348** – Demolition of cow shed and garden shed and construction of wooden garage – **Church Farm, Main Street, Whilton**

**DATE OF NEXT PARISH COUNCIL MEETING – Wednesday 13th January 2021**

**Meeting Closed: 9:25pm**