

**Minute 242**

**MINUTES OF THE EXTRAORDINARY MEETING OF WHILTON PARISH COUNCIL**

**held on Zoom on Wednesday 9th September 2020 - 7:30pm**

Attendance: Parish Councillors – A Gilbert, M Hampson, J Hanslip, K Hiscock, A Lee, J Melling, R Smith (Chairman), District Councillor J Amos, S Porter (Clerk) and 2 members of the public

**1. OPENING PROCEDURES**

**1.1 ACCEPTANCE OF APOLOGIES** - Nil

**1.2 DECLARATIONS OF INTERESTS** – Personal or Prejudicial – Nil

**2. APPROVE MINUTES OF THE MEETING** held on **WEDNESDAY 8th JULY 2020** – It was proposed by J Melling, seconded by A Gilbert and all voted in favour that the minutes were an accurate record of the meeting and will be signed and dated by the Chairman.

**3. MATTERS ARISING**

**3.1 DACT** - Parish Transport Bus –This facility is still on hold due to Covid.

**3.2 Signage for the Railway Bridge – Whilton Locks** – Tree maintenance has been undertaken by a local farmer on behalf of the resident, however the higher branches still obscure the railway bridge signage for HGV's. The resident will be asked if further works can be undertaken, and the PC will offer financial assistance if necessary.

**3.3 Gigaclear Installation – Whilton Village** – The Gigaclear liaison officer has left and any dealings are now direct with Customer Support. Most problems in the village have now been resolved.

**4. PUBLIC TIME** – Advice given that the ash tree is to be removed at Woodview, Brington Lane on the 3rd October which may mean a little disruption to the traffic.

**5. COUNTY AND DISTRICT COUNCILLORS REPORTS**

**DDC (J Amos)** – The Covid restrictions are now under review following today's announcement from the Government. The Unitary Council meetings continue and a further update will be provided at the November meeting. The concerns with regards to the noise and pollution from Whilton Mill were discussed. Assistance was offered from J Amos should this be required.

**6. THE SPINNEY** – The first working party has taken place since lockdown with another planned. There has been plenty of fallen wood in the stream, which is starting to be cleared. Roy has been busy strimming. The files from the previous management group have been handed to the Chairman. J Hanslip raised concerns to the density of the trees in The Spinney, with suggestions that trimming back could encourage more wildlife. This will be discussed further at the next meeting.

**7. VILLAGE HALL** – A meeting was held recently to discuss the re-opening; however following the recent Government announcements regarding social gatherings, the Hall will remain closed to all except the Pre School.

**8. BUSINESS**

**8.1 Review of Roles and Responsibilities of the Parish Councillors**

Pre School – J Melling

Village Hall – A Gilbert

Highways – J Hanslip

Parish Paths/Trees – M Clements (to be confirmed)

The Spinney – K Hiscock  
Finance – M Hampson  
Speed Awareness – Vacant  
Defibrillators – J Melling  
Dog Waste – R Smith  
Allotments – A Lee  
Noticeboards – J Melling/A Lee

**8.2 Recommendations from the Internal Audit Report 2019-20**

Internal Control Statement, Health and Safety Policy, Recruitment Policy, Disciplinary Procedures, Regular Payments List, Lone Workers Policy and Risk Assessment.

The policies will have some slight amendments made and be reviewed at the November meeting. K Hiscock will produce a policy for The Spinney working parties. R Smith has a policy for the litter picking.

**8.3 Whilton Locks & Village - Large Vehicles -** There have been deliveries to the Garden Centre at Whilton Locks with lorries parking the other side of the railway bridge and using an electric vehicle to transport the goods to the store. This will be discussed with Ian Boyes (NCC Highways) during the meeting with the Chairman on 10/09/2020 and R Smith will also notify the Garden Centre of the safety concerns and correct procedures. There are also HGV's and large vehicles using the village as a short cut. The School Bus is also travelling through the village on weekdays.

**8.4 Large Farm Vehicles through the village –** There has been a recent issue with contractors from Severn Water transporting waste through the village in extremely large vehicles which caused a lot of disruption and damage to a vehicle. It was suggested that the PC erect a sign advising drivers of the road narrowing through the village due to the parked cars to prevent this happening again. This will also be discussed with NCC Highways at the Highways meeting on the 10/09/20.

**8.5 Review New Dog Waste Bin Location –**The metal post and the prominent location of the bin are out of keeping with the village and it was agreed the Clerk obtains a quote for a replacement wooden post and moving the bin further back.

**8.6 Whilton Mill – Noise & Pollution Complaint –** The complainants have been asked to keep a record of the noise instances, this problem is more of an issue for the residents at Whilton Locks. The Clerk will contact Environmental Health and ask that the planning conditions are checked and this will be discussed further at the November meeting.

**8.7 Brington Lane – Hedge Cutting –** Some of the hedge has been cut back, but only along the field which is rented out from the Althorp Estate. The hedges are planned to cut back after the bird nesting season, from the 1st October onwards. Hedges can only be cut prior to this if the entrances to roads are involved and there is a visibility issue.

**8.8 Proposed Removal of Payphone by BT – Whilton Locks –** The PC have been asked to comment on the removal of the payphone, as previously. It was confirmed by all that this phone is still considered to be required and the PC will continue to object.

**8.9 NALC - Clerks Salary – Pay Increase Confirmed 2020-21 –** Noted and a discussion will be held to update the councillors after this meeting.

**8.10 NCALC – AGM – Saturday 3rd October 2020 10am-12pm (Zoom) –** R Smith will attend on behalf of the PC.

**8.11 NCALC - Local Government Reorganisation (LGR) Q&A session for parish and town councils - Friday 18 September 2020 from 11am to 1pm (Zoom) –** The PC will have District Councillor Johnnie Amos providing updates regarding Unitary.

## 9. FINANCE

The following accounts were approved by J Melling, seconded by J Hanslip and all voted in favour.

### 9.1 Income/Expenditure Update & Bank Reconciliation from July & August 2020

#### 9.2 Accounts Paid (July to August 2020):

Online	S Porter – Clerk’s Salary July 20	£ 249.66	LGA 1972 s112
	S Porter – Clerk’s Expenses July 20	£ 21.60	LGA 1972 s112
Online	S Porter – Clerk’s Salary August 20	£ 249.86	LGA 1972 s112
	S Porter – Clerk’s Expenses August 20	£ 18.00	LGA 1972 s112

#### 9.3 Payments Received (July to August 2020)

Nat West	Interest	£ 0.08
Donations	The Spinney – July & August 2020	£ 60.00
The Spinney	Transfer from closed account	£ 932.70

#### 9.4 Accounts to be paid online:

Village Hall	Parish Meetings – Sept19-March20	£ 56.00	LGA1972 s133
E-On	Street Lighting April-June20	£ 171.08	PCA1957 s3

#### Bank Balance (as at 31.08.2020)

Current Account	£ 11,858.38
Reserve Account	£ 4,276.69

## 10. PLANNING

**DA/2020/0540 (Amended)** – Single storey rear extension – **Woodview, Brington Lane, Whilton**

**No Objections**

**DA/2020/0348 (Amended)** – Demolition of cow shed and garden shed and construction of wooden garage – **Church Farm, Main Street, Whilton**

**No Objections**

### PLANNING PERMISSION GRANTED

The Parish Council noted the following planning permission granted:

**DA/2020/0072** – Conversion of unused building to granny annexe – **Four Square Farm, Spotted Cow Lane, Whilton**

**DATE OF NEXT PARISH COUNCIL MEETING – Wednesday 11th November 2020**

**Meeting Closed: 9:05pm**