

**Minute 239**

**MINUTES OF THE MEETING OF WHILTON PARISH COUNCIL**

**held on Zoom on Wednesday 13th May 2020 - 7:30pm**

Attendance: Parish Councillors – A Gilbert, J Hanslip, K Hiscock, A Lee, J Melling, R Smith (Chairman), M Thomas, S Porter (Clerk), District Councillor J Amos and 2 members of the public

**1. OPENING PROCEDURES**

**1.1 APOLOGIES** – Nil

**1.2 DECLARATIONS OF INTERESTS** – Personal or Prejudicial – Nil

**2. APPROVE MINUTES OF THE MEETING** held on **WEDNESDAY 11th MARCH 2020** and the **EXTRAORDINARY MEETING** held on **WEDNESDAY 15th APRIL 2020** – It was proposed by R Smith, seconded by J Melling and all voted in favour that these minutes were an accurate record of the meetings and were signed and dated.

**3. MATTERS ARISING**

**3.1 Felled Willow Trees** – Whilton Locks – Now that restrictions have been lifted, the Chairman will make an informal visit to the Garden Centre to establish the ownership of the land at the front.

**3.2 DACT - Parish Transport Bus** – On hold due to the Covid-19 crisis.

**3.3 Signage at the Railway Bridge** – Whilton Locks – I Boyes has inspected the area and has suggested that a sign to warn HGV's of the bridge height be situated between Whilton village and the Locks, to enable time for them to turnaround safely. All approved by the PC. There is also overhanging foliage at one of the road signs approaching from the A5, the Clerk will write to the landowner and ask that this be cut back.

**4. PUBLIC TIME** – Nil

**5. COUNTY AND DISTRICT COUNCILLORS REPORTS**

**J Amos (DDC)** – The Unitary Authority is still planned to commence on 1st April 2021, despite having no elected councillors until 5th May 2021. Regular updates are being circulated to the parishes from Councillor Amos, for which the PC are very grateful.

**6. THE SPINNEY** – The bank account (as at 01/05/20) stands at £902.70. The £30 monthly donations are still being received. Once the government restrictions are lifted a working party will be arranged in The Spinney. The Annual Risk Assessment has been undertaken and the monthly ones take place throughout the year. It was agreed later in the meeting that the accounts for 2019-20 would be audited by Jon Brierley, as in previous years. For 2020-21, the bank account for The Spinney will be closed and the funds moved to the PC account, with the funds ring-fenced. R Bunce will write to the donors and ask if they wish to continue to support The Spinney, and provide the new bank account details.

**7. VILLAGE HALL** – The Hall is currently closed due to Covid-19. The recent minutes and insurance certificate have been forwarded to the Clerk as requested at the previous PC meeting.

## 8. BUSINESS

**8.1 Gigaclear Installation** – The installation is being undertaken through the village. Only a few properties are still to be included, which are the end of Manor Lane and one in Brington Lane. The signal from the Norton end is ready and the first 40 properties in Whilton are ready to be connected, with further properties being connected over the coming weeks. Deals are being offered for residents, through the website Gigaclear Rural. Big thanks have been passed to Gigaclear from the Chairman regarding the John Henry Group, who have been very tidy and professional throughout the whole installation process in the village.

**8.2 Dog Waste Bin** – Manor Lane - The quote has been received to install and empty a new dog waste bin for £512.50 (now subject to 4% increase as it is past April 2020) by the wooden gated public footpath entrance. The position on the grass verge has been selected and Norse will be notified to proceed.

**8.3 Approve Annual Governance Statement 2019-20** – It was proposed by R Smith, seconded by K Hiscock and all voted in favour to approve the Annual Governance Statement.

**8.4 Approve Annual Accounting Statement 2019-20** - It was proposed by R Smith, seconded by K Hiscock and all voted in favour to approve the Annual Accounting Statement.

**8.5 Review Annual Insurance Renewal Policy** – This is the final year of the long term agreement and it was approved by all to renew the policy. Next year when quotes are received it is important to check that the Allotments and The Spinney are included in the Policy.

## 9. FINANCE

It was proposed by M Thomas, seconded by K Hiscock that the following accounts are approved, all voted in favour:

### 9.1 Income/Expenditure Update & Bank Reconciliation from March & April 2020

#### 9.2 Accounts Paid (April to May 2020):

Online	S Porter – Clerk’s Salary March 20	£ 242.24	LGA 1972 s112
	S Porter – Clerk’s Expenses March 20	£ 18.00	LGA 1972 s112
Online	S Porter – Clerk’s Salary April 20	£ 302.64	LGA 1972 s112
	S Porter – Clerk’s Expenses April 20	£ 18.00	LGA 1972 s112
Online	HMRC – PAYE 2019/20 Q4	£ 181.57	LGA 1972 s112
Online	Anglian Water	£ 11.93	SHAA 1908 ss23
Online	Smiths of Derby – Church Clock Service	£ 262.80	PCA1957 s2

#### 9.3 Payments Received

Nat West	Interest	£ 0.75
DDC	½ Year Precept	£ 6,500.00

#### 9.4 Accounts to be paid online:

Citizen’s Advice, Daventry – Grant 2020	£ 100.00	LGA 1972 s111
E-On Street Lighting Jan-March20	£ 171.08	PCA1957 s3
NCALC Membership & Internal Audit 2020-21	£ 429.53	LGA1972 s143
Came & Co Annual Insurance Renewal 2020-21	£ 402.46	LGA1972 s112

#### Bank Balance (as at 30.04.2020)

Current Account	£13,248.49
Reserve Account	£ 4,275.23

At the end of the meeting, M Thomas resigned from the Parish Council. Many thanks were given from all the PC for the hard work and commitment shown for the past few years. The Clerk will notify DDC of the vacancy and should no election be called, the PC can co-opt at the July meeting.

The Annual Parish Meeting has been postponed until meetings can recommence in the Village Hall, hopefully later this year.

**DATE OF NEXT PARISH COUNCIL MEETING – Wednesday 8th July 2020**

**Meeting Closed: 8:45pm**