

Minute 231

MINUTES OF THE ANNUAL MEETING OF WHILTON PARISH COUNCIL
held in the Village Hall on Wednesday 8th May 2019 - 7:30pm

Attendance: Parish Councillors – A Gilbert, J Hanslip, K Hiscock, A Lee, J Melling, R Smith, M Thomas, Clerk- Sue Porter and 3 members of the public

1. OPENING PROCEDURES

1.1 Election of Chairman & Acceptance of Office – M Thomas proposed R Smith be elected as Chairman, seconded by K Hiscock and all voted in favour. The Acceptance of Office was signed.

1.2 Election of Vice Chairman & Acceptance of Office – R Smith proposed J Melling be elected as Vice Chairman, seconded by M Thomas and all voted in favour. The Acceptance of Office was signed.

1.3 Acceptance of Apologies for Absence - Nil

1.4 Review of Standing Orders – It was approved by all that these are adopted in their current form.

1.5 Review of Financial Regulations - It was approved by all that these are adopted in their current form.

1.6 Review of Policy documents - It was approved by all that these are adopted in their current form.

1.7 Review of Asset Register - It was approved by all that the Asset Register is correct, but will require equipment belonging to The Spinney being added, once these details are obtained.

1.8 Appointment of Parish Council Representatives to various roles/groups within the village Village Hall – A Gilbert and R Smith (key holder)

Highways – J Hanslip

Allotments – A Lee

Dog Warden – R Smith

Defibrillators – J Melling

1.9 Appoint Internal Checker - M Thomas will continue in this role, all in favour.

2. DECLARATIONS OF INTERESTS – Personal or Prejudicial - Nil

3. APPROVE MINUTES OF THE MEETING held on **Wednesday 13th March 2019** and **EXTRAORDINARY MEETING** held on **Monday 1st April 2019** – The minutes were approved by all and were signed and dated by the Chairman.

4. MATTERS ARISING

4.1 Coffee Morning with MP - Chris Heaton Harris – This was an interesting visit from the MP to Brington. Around 20 people attended, including a couple from both Norton and Whilton. Under discussion was the UoN Bus, Superfast Broadband, Fly tipping, Unitary Councils (meaning more services being delegated to parishes), Village Design Statements and Brexit!

5. PUBLIC TIME – M Clements advised that the drain cover by Holly House is in need of attention. This was reported to the Clerk by J Hanslip earlier in the day and will be reported in to NCC.

6. COUNTY AND DISTRICT COUNCILLORS REPORTS – Nothing to report, attended the Annual Parish Meeting earlier in the evening

7. THE SPINNEY – The walkway is now completed and is being regularly used. The invoice has been paid by the PC. The £2,000 grant has been received from DDC.

8. BUSINESS

8.1 Approve Annual Governance Statement – The Council unanimously resolved to the Chairman and Clerk/RFO approving the Annual Governance Statement for 2018/19. Proposed by R Smith, seconded by M Thomas.

8.2 Approve Annual Accounts 2018/2019 – The Council unanimously resolved to the Chairman and Clerk/RFO approving the Annual Accounting Statements for 2018/19. Proposed by R Smith, seconded by M Thomas.

8.3 DACT Bus – Parish Survey – Responses have been received from within the Parish following a survey being distributed. Brington PC are proposing to put on 2 journeys a month using the DACT service, one trip to Northampton and one to Daventry. Norton and Whilton have been asked if they would contribute towards the service on a trial basis. All voted in favour.

8.4 NCALC/University of Northampton (UoN) - “To receive information on the Uno Bus Demand Responsive Transport Pilot and to consider what contribution the council should make” – As the PC agreed in Item 8.3 to trialling another bus service, there is no support for the pilot scheme at the moment.

8.5 Church Clock – Service & cost of replacement parts – There is a timekeeping issue with the Church Clock which could be resolved by installing an automatic regulation unit. This can be supplied by Smith of Derby, who are the annual maintenance contractors, for the sum of £2,232 plus VAT. Another quote has been received from Time Assures Ltd which is an estimate of £1,800-£2,000. This could create complications as they do not have the annual maintenance contract. R Smith proposed that the PC proceed with the quote from Smith of Derby, seconded by A Gilbert and all voted in favour to proceed. J Brierley will now have to obtain permission from the Peterborough Diocese before the order is placed.

8.6 Gigaclear Networks – SuperFast Northamptonshire Broadband Rollout Programme – A request to attend a PC Meeting has been offered by a GigaClear representative. The PC have agreed to wait and see how the project progresses.

9. FINANCE

M Thomas approved the finance updates and accounts to be paid, seconded by R Smith and all voted in favour.

9.1 Income/Expenditure Update & Bank Reconciliation's from March & April 2019

9.2 Accounts paid (March to May 2019):

Online	S Porter	Clerk's Salary March 19	£ 242.04	LGA 1972 s112
		Clerk's Expenses March 19	£ 18.00	LGA 1972 s112
Online	S Porter	Clerk's Salary April 19	£ 242.24	LGA 1972 s112
		Clerk's Expenses April 19	£ 18.00	LGA 1972 s112
Online	HMRC	PAYE 2018-19 Q4	£ 181.60	LGA 1972 s112
Online	Simons & Sons	The Spinney - Boardwalk	£ 4,456.63	PHA 1875 s164
DD	Anglian Water	Allotments Jan-March 19	£ 15.90	SHHA 1908

9.3 Accounts to be paid:

Chq No 1011	NCALC	Membership/Internal Audit	£ 421.26	LGA 1972 s143
Chq No 1012	E-On	Street Lighting Oct18-March19	£ 302.13	PCA 1957 s3
Chq No 1013	Aylesbury Mains	Street Lighting Repair April19	£ 70.20	PCA 1957 s3
Chq No 1014	Smith of Derby	Church Clock – Annual Service	£ 255.60	PCA1957 s2
Chq No 1015	Came & Co	Annual Insurance Renewal	£ 392.19	LGA1972 s111

Current Bank Balances (as of 30/04/2019):

Current Account £ 10,500.36

Reserve Account £ 4,266.60

10. PLANNING

PLANNING PERMISSIONS GRANTED

The Parish Council noted the following planning permissions granted:

DA/2018/1104 – Installation of outside oil burning combination boiler (retrospective) –

1 Langton Rise, Whilton

DA/2019/0176 - Ground floor side extension, two new dormer windows and a single rooflight; external boiler and surrounding - **The Manor House, Manor Lane, Whilton**

DA/2019/0177 - Listed Building Consent for proposed ground floor side extension to provide accommodation in the form of a new kitchen/diner, utility room and downstairs cloakroom; external and internal alterations comprising closure of existing door openings, stud walling, new staircase and attic conversion with introduction of two roof dormer windows and a single conversation rooflight; and external boiler and surrounding - **The Manor House, Manor Lane, Whilton**

11. Date of next Parish Council Meeting – Wednesday 10th July 2019

Meeting Closed: 8:40pm