

Minute 214

MINUTES OF THE ANNUAL MEETING OF WHILTON PARISH COUNCIL

held in the Village Hall on Wednesday 10th May - 7:30pm

1. OPENING PROCEDURES

Attendance: Parish Councillors - J Hanslip, K Hiscock, J Melling, R Smith, M Thomas, Clerk – Sue Porter

1.1 Election of Chairman & Acceptance of Office - M Thomas proposed R Smith as Chairman, this was seconded by K Hiscock, and all voted in favour. R Smith signed his Declaration of Office as Chairman.

1.2 Election of Vice Chairman & Acceptance of Office - K Hiscock proposed J Melling as Vice Chairman, this was seconded by J Hanslip, and all voted in favour. J Melling signed her Declaration of Office as Vice Chairman.

1.3 Acceptance of Apologies for Absence – A Gilbert, A Lee

1.4 Review of Standing Orders – It was proposed by R Smith, seconded by M Thomas that these are adopted in their current form, and all voted in favour.

1.5 Review of Financial Regulations - It was proposed by M Thomas, seconded by R Smith that these are adopted in their current form, and all voted in favour.

1.6 Review of Policy documents - It was proposed by R Smith, seconded by J Hanslip that these are adopted in their current form, and all voted in favour.

1.7 Review of Asset Register – The Asset Register needs to have the defibrillators added to the list, along with the new mower, replacement seat and litter picking equipment. This will be reviewed at the next meeting.

1.8 Appointment of Parish Council Representatives to various roles/groups within the village

The Spinney – J Hanslip

Village Hall – R Smith

Allotments – A Lee

Highways – K Hiscock

Parish Paths/Trees – Maurice Clements

Capt. Reynolds Working Party – A Gilbert and M Thomas

Dog Waste – Anthea Smith

1.9 Appoint Internal Checker – M Thomas

2. DECLARATIONS OF INTERESTS – Nil

3. APPROVE MINUTES OF THE MEETING HELD WEDNESDAY 8TH MARCH 2017 – It was proposed by R Smith that the minutes were an accurate record of the meeting, seconded by K Hiscock and all voted in favour. These were signed and dated by the Chairman.

4. MATTERS ARISING

4.1 Broadband Speeds in the Village – R Smith has been in communication with BT and they have advised that they are not involved with Phase 3 in the village. Gigaclear will be offering to provide fibre to all properties in the village, and residents are advised to register their interest in this service on the website to speed the process up.

4.2 Village Litter Pick – The recent event was a great success with over 20 volunteers turning up. The Parish Council have now purchased their own litter picking equipment so more litter picks can be arranged as required.

4.3 “Twenty is Plenty” Campaign/Community Speedwatch – The car stickers (20 is plenty) have been distributed. 14 volunteers have signed up to the Community Speedwatch and the 3 hour training course will take place on 22nd July 2017. The equipment will be in the village for a 3 week period.

4.4 Dog Fouling Signs – R Smith has found some excellent signs on the internet and has printed them in yellow for laminating and erecting through the village.

4.5 Allotments – Transfer of Ownership from DDC – The proposed transfer has fallen through, and the Parish Council have been notified that the CEO of DDC has withdrawn the permission. The Parish Council have already incurred costs with Solicitors fees, and the PC will ask that these be refunded. R Smith will pursue the transfer of ownership in the meantime.

4.6 Telephone Box Refurbishment – BT have confirmed to R Smith that the telephone box will be re-painted, repaired and cleaned, however no dates have been confirmed. Due to the VC ceremony in September, R Smith will contact Paul Jordan (BT) if there has been no action by the end of July. BT will then provide the paint to the Parish Council and a small working party will be formed to undertake the work.

4.7 Whilton Mill Noise Problem – There have been 2 written complaints about the noise from Whilton Mill in the past year. This is not considered a problem that can be dealt with by the Parish Council and the Clerk will contact the Planning Enforcement Officer at DDC to see what conditions were agreed with the planning approval. Should residents have any complaints, these should be directed to the Environmental Health Dept, DDC.

4.8 A5 Road Closures – The Clerk will contact Highways England and ask that the residents from the affected villages are notified of any closures of the A5. This has not been the case recently.

5. PUBLIC TIME – Nil

6. COUNTY AND DISTRICT COUNCILLORS REPORTS – Already reported at the Annual Parish Meeting earlier in the evening.

7. BUSINESS

7.1 Approve Annual Governance Statement – 2016/2017 - It was proposed by R Smith, seconded by J Hanslip and all voted in favour to approve the Annual Governance Statement for 2016-17.

7.2 Approve Annual Accounts 2016/2017 - It was proposed by M Thomas, seconded by R Smith and all voted in favour to approve the Annual Accounts for 2016-17.

7.3 DACT Transport Scheme – Brington Parish Council have asked Whilton if they would like to contribute to the cost of the membership to DACT. It was considered by the councillors that as this service was only used by one resident that the County Connect bus service would be a more suitable alternative.

7.4 Community Defibrillators Locations/Installation – The location for Whilton Locks was agreed to be on the wall of Bedazzled. The options for Whilton village are outside the Village Hall, or in the Church porch. The Clerk will contact Jon Brierley for further consideration by the Church.

7.5 The Definitive Map & Rights of Way Improvement Plan – K Hiscock has taken the paperwork for M Clements to complete.

7.6 Blind Spot Mirror Request – Brington Lane – This request will be directed to NCC Highways.

7.7 Clean Green Co-Ordinator Project – No interest. Whilton Parish Council organise their own litter picks.

7.8 Part 2 Settlements and Countryside Local Plan - Workshop for Parish Annexes – J Melling will attend on behalf of Whilton Parish Council.

7.9 DDC - Parish & Town Council's Meeting – Thursday 15th June 2017 – J Melling will attend on behalf of Whilton Parish Council.

7.10 VC Celebrations – Plans to improve the appearance of The Green before September were discussed. The litter bin will be moved to the opposite side, free of charge by the builder erecting the stone plinth. The Clerk will contact G Kenning and ask him to re-stain the wooden seat.

8. FINANCE

It was proposed by M Thomas, seconded by K Hiscock and all voted in favour to approve the following accounts:

8.1 Income/Expenditure Update & Bank Reconciliation's from March & April 2017

8.2 Accounts paid (March to May 2017):

Online	S Porter – Clerk's Salary March 17	£ 221.18	LGA 1972 s112
	- Clerk's Expenses March 17	£ 18.00	LGA 1972 s112
Online	S Porter – Clerk's Salary April 17	£ 223.44	LGA 1972 s112
	- Clerk's Expenses April 17	£ 54.00	LGA 1972 s112
Online	Physio Function – Defibrillators x 2	£1,560.00	LGA 1972 s111
Online	SADS UK – Defibrillator Cabinets x 2	£ 640.00	LGA 1972 s111
Online	Sign Logic – Twenty is Plenty	£ 333.00	Road Traffic Act 1984 s72
Online	HMRC – PAYE 2016-17 Q4	£ 165.80	LGA 1972 s112

8.3 Accounts to be paid:

Chq No 984	NCALC Membership/Internal Audit	£ 390.74	LGA 1972 s143
Chq No 985	E-On Street Lighting Jan-March17	£ 110.24	PCA1957 s3
Chq No 986	Orchard Print Newsletter – Spring 2017	£ 160.00	LGA 1972 s142
Chq No 987	Came & Co Insurance Renewal 2017-18	£ 319.44	LGA 1972 s111

Current Bank Balances:

Current Account	£11,031.04
Reserve Account	£ 4,260.24

9. Date of next Parish Council Meeting – Wednesday 12th July 2017

Meeting Closed: 9:15pm