

Minute 195

MINUTES OF THE FULL MEETING OF WHILTON PARISH COUNCIL
held in the Village Hall on Wednesday 14 January 2015 at 7pm

Present:

Peter Wingrave (Chairman), Ken Bowers (Vice-Chairman) and Councillors, Sue Wingrave, Jonathan Hanslip, Greg Lye, Nora Swinford, Michael Thomas and Erica Fothergill (Clerk).				
1	Requests for dispensation – None.			
2	Public Open Forum: 2 Residents attended the meeting. One wanted to find out more about the Litter Pick and the other to express an opinion on the Siting of the Commemorative Stone. Unfortunately the decision on siting of the stone had to be deferred to another meeting. The resident also expressed an interest in joining the Work Party.			
3	Apologies - None			
4	Declarations of Interest for items on the agenda – None.			
5	Resolved to approve and sign the minutes of the meeting of the Parish Council held on 2 December 2014 as a true record of proceedings.			
6	Finance			
1	Resolved to approve the bank reconciliation for December 2014.			
2	Resolved to approve the Income and Expenditure for December 2014.			
3	Resolved to approve the Precept for 2015/16, amounting to £8,375, representing an increase of 5.02% on last year.			
4	Resolved to approve an increase of £4.55 per month in the Clerk's pay, awarded by the National Joint Council for Local Government Services (NJCLGS) with effect from 1 January 2015. In lieu of backdating the increase to 1 April 2014, NJCLGS also awarded a once off payment of £18.00.			
5	Resolved to approve the following payments:			
	Payment	Payee	Description	Amount £
	S/O	Anglian Water	Payment period 07/09/14 – 11/12/14	25.97
	939	Orchard Print	Newsletter	126.00
	S/O / O/L	E Fothergill	Dec 2014 salary and expenses	244.95
	940	Post Office	PAYE Quarter 3	154.20
	Online	E-On	Street light maintenance - Quarter 3	54.37
	Online	Open Spaces Society	2015 Membership	45.00
7	Planning			
	Application	Address	Details	Decision
	DA/2014/0975 (amended)	Holly House, Main Street, Whilton	Single storey extension to provide porch and first floor side extension (ext.)	Supported
	DA/2014/0976 (amended)		Listed Building Consent for single storey ext. to provide porch and first floor side ext.	
8	Correspondence - Noted			

9	It was unanimously agreed to move the Annual Parish Meeting to Wednesday 15 April 2015 to accommodate residents wishing to attend the meeting, but have made plans for the Easter holiday.	
10	Resolved to amend clause 2.1 of the Council's Code of Conduct, as recommended by Daventry District Council (DDC) whose Code of Conduct we adopted, so that it now reads "A Member must comply with this Code whenever they act in their official capacity as a Member of the Council."	
11	It was decided to have the litter pick on Saturday 21 March and the clerk was requested to make the necessary arrangements and confirm with Councillors.	EF
12	The requirements of the "Transparency Code for Smaller Authorities" published by the Dept. for Communities and Local Government, which will become mandatory from April 2015, were considered. One of the main requirements is to establish a council-specific website which must display all the council's financial/audit related documents, minutes, agendas, etc. by latest 1 July 2015. The following decisions were taken:	
	<ul style="list-style-type: none"> • Clerk to investigate the most cost effect website hosting options and e-mail proposals to the council for approval, by return; • Thereafter the clerk will set up the website to be up and running as from 1 April 2015. To save on cost, it was agreed not to display retrospective documentation. • The parish council's website will be limited to parish documents only and will not overlap or take anything away from the village website. • Clerk to prepare all required documentation for Council's approval no later than the May meeting. 	EF
13	The Internal Audit Plan and Policy on Retention of Documents were reviewed to ensure that they still meet requirements, whereafter they were approved, without change.	
14	The Clerk issued a summarised list detailing the duties of all members of the Council, the Code of Conduct and Declaration of Interests.	
15	The Clerk advised that no decision could be taken on the siting of the Commemorative stone in honour of Captain Henry Reynolds, as the matters raised under that heading did not match the agenda item.	
16	Matters Arising - None	
17	Date of next meeting – the meeting closed at 8:15pm. The next Parish Council meeting will be held on Wednesday 11 March 2015 at 7pm, unless business dictates that a meeting be held in February.	