

Minute 163
MINUTES OF THE EXTRAORDINARY MEETING OF WHILTON PARISH COUNCIL
Held in the Village Hall on Wednesday 15th February at 7:30pm

Present:

Mr Ken Bowers (Chair), Mr Michael Thomas, Miss Nora Swinford, Mrs Sue Wingrave and Mr Greg Lye.
Two parishioners were in attendance.

1	<u>Parishioners' Forum</u>			<u>Action</u>								
	1. It was reported that the PCSO's crime reporting was not being cascaded to the Community Watch Group and that the current system did not appear to be working. Clerk has since mentioned the matter during a discussion with PCSO Sarah Gray. 2. It was reported that the street lights opposite Wadd Close and opposite 6&7 South View were not working properly. When checked, the light in South View was working. Clerk has since reported the light opposite Wadd Close to E-On.			Clerk								
2	<u>Resolution to Approve Apologies for Absence</u> Resolved to accept apologies received from Councillors Peter Wingrave (business), Jonathan Hanslip (personal) and County Councillor Steve Osborne who was ill.											
3	<u>Members' Declaration of Interest for Items on the Agenda</u> - No declarations were made.											
4	Resolved to approve the minutes of the previous meeting of the Council held on 11 January 2012, subject to amending the 1 st line of paragraph 6 to read "Northamptonshire's roads are the worst in the country".											
5	<u>Finance</u>											
	1.	Resolved to approve the bank reconciliations for December and January.										
	2.	Resolved to approve the Income and Expenditure spreadsheets for December and January.										
	3.	Agreed to update the bank mandate documents at the next meeting.										
	4.	Resolved to appoint the new Clerk as Responsible Financial Officer.										
	5.	It was agreed to pay the clerk's salary on a monthly basis and to refund expenses at bi-monthly meetings.										
	6.	Resolved to appoint Councillor Michael Thomas as Internal Control Councillor for the Council.										
6	It was agreed to notify East Haddon Parish Council that the Council supports their objection to the proposed erection of a single wind turbine, Covert Farm, East Haddon.			Clerk								
7	<u>Planning Applications</u> – for information only											
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Application No.</th> <th style="text-align: center;">Address</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">DDC's Decision</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">DA/2012/0919</td> <td>The Little Rectory, The Green Whilton NN11 2NU</td> <td>Listed building consent for access to cellar</td> <td style="text-align: center;">Approval granted</td> </tr> </tbody> </table>				Application No.	Address	Description	DDC's Decision	DA/2012/0919	The Little Rectory, The Green Whilton NN11 2NU	Listed building consent for access to cellar	Approval granted
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8	<u>Correspondence received</u> - noted											
	1.	Northants County Council (NCC) – Notification of new speed limits (various roads – Kettering)										
	2.	Daventry District Council (DDC) – Go-ahead for electoral changes / elections										
	3.	NAB's e-mail regarding visit of their Mobile Unit to Daventry – poster on website and notice board.										

9	It was agreed that Councillors Peter Wingrave, Michael Thomas and Greg Lye would attend the NCALC planning workshop at Litchborough's village hall on 7 th March from 7 – 9pm. Clerk to arrange.	PG,MT GL
10	It was agreed that the Clerk would update the Asset Register and circulate it to councillors for approval at the meeting in March.	Clerk
11	The internal control risk assessment was reviewed and updated and, subject to making recommended changes, will be approved at the meeting in March. The risk assessment for mowing the churchyard was approved and accepted by the council.	Clerk
12	The Standing Orders were reviewed and it was agreed to increase the limit on (5a) xvii under "Motions not requiring written notice" from £250 to £400.	
13	The Financial Regulations were reviewed and updated and will be accepted at the March meeting.	
14	The council compared the current AON quotation with the information received from Came & Company and it was clear that Came & Company's quotation was more competitive, both in premium and the level of cover. It was agreed to request a full quotation when due for renewal.	Clerk
15	The policy on archiving and document retention was reviewed and adopted.	
16	The meeting schedule for 2012/13 was accepted and will be placed on the noticeboard and website.	Clerk/ SW
17	Cllr Sue Wingrave offered, as a cost saving measure, to update notice boards with notices received by the council between meetings.	SW
18	It was agreed that it would be a good idea for the Chairman to invite other village organisations to an informal coffee evening to get to know each other and share information, etc.	PW
19	The clerk handed out information about grants available to community groups from Daventry District and Northamptonshire County Councils. She advised councillors that the National Lottery Fund also offered grants for bigger projects which may come in useful for projects like church repairs.	
20	The contents of the police report was noted.	
21	It was agreed that the Council was making progress in correcting the shortcomings identified in the internal audit report and that the remainder of the issues should be corrected by the end of March.	Clerk
22	It was agreed to discuss the water pressure in the village at the next meeting when Cllr Hanslip was back. Cllr Lye promised to send some background information to the clerk in the meantime.	GL
23	Matters for next agenda. It was agreed that Cllr Bowers would forward details to the Clerk <ul style="list-style-type: none"> • Water pressure • Road drains • Verges • signage 	KB
24	Date of next meeting of the Full Parish Council – Wednesday 14 March 2012 at 7:30pm.	