

Minute 154

**MINUTES OF THE ANNUAL MEETING OF WHILTON PARISH COUNCIL
HELD IN THE VILLAGE HALL ON THURSDAY 2 JUNE 2011 AT 7.30PM**

The following councillors attended:

Mr Ken Bowers, Mr Michael Thomas, Miss Nora Swinford, Mrs Sue Wingrave, Mr Jonathan Hanslip.

No parishioners were in attendance.

PARISHONERS FORUM

Action

1. RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

No apologies were received.

2. ELECTION OF CHAIRMAN

It was proposed by Mrs Sue Wingrave and seconded by Miss Nora Swinford that Mr Ken Bowers be elected chairman for the coming year.

3. UPDATING OF REGISTER OF INTERESTS

Councillors were given the opportunity to update their registers of interest. No changes were made.

4. DECLARATION OF VACANCIES ON THE PARISH COUNCIL

A letter of resignation has been received from Mr Mike Lewis.
The 2 casual vacancies on the Council have been advertised on the notice board.

5. MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

No declarations were made.

6. RESOLUTION TO APPROVE AND SIGN THE MINUTES OF THE MEETINGS 9 MARCH 2011 AND 4 APRIL 2011

The Council resolved to approve and sign the minutes of 9 March and 4 April 2011.

7. MATTERS ARISING FROM PREVIOUS MINUTES

- a. Damage to grass bank in Main Street – Brain Doyle from Edgar Taylor came out to view the problem and took photos. The damage is from farm vehicles not construction.
- b. Noise from Whilton Mill – Jane Smith, Whilton Lodge has had a noise monitor. Ian Collings, DDC, will let her know the results. The Mill are concerned.
- c. Drainage in Brington Road - MGWSP have carried out urgent drainage repairs.
- d. Broadband in Spratton – been assured that the Chapel Brampton exchange will be upgraded in 2012.
- e. Insurance, Village Hall and Spinney – copies available on request from Derek Brown (both).
- f. Allotments – 2 plots have been let. Mr Bell has been written to asking if he would give a quote to remove the rubbish. Anglian Water to replace the cover by 18 May 2011.
- g. Spraying weeds in verges – Street Doctor has this in hand.
- h. Litter clearing – DDC have confirmed that litter clearing is carried out monthly.

8. APPOINTMENT/CONFIRMATION OF PARISH RESPONSIBILITIES – to go on the agenda for July's Meeting.

9. FINANCE**a. Financial statement at 28th April 2011**

Current account: £5440.92

Reserve account: £5646.84

Resolution to confirm and approve income and expenditure**Income:**1st part of Precept

Current Account £3,300

Bank Interest:

Reserve Account £0.70

Dividend:

Current Account £0.02

Expenditure:

Cheque No.				VAT to reclaim
774	AON Ltd	Insurance	£650.96	
775	Orchard Print	Newsletter	£40.50	
776	Roughmoor Spinney	Grant	£500.00	
777	Alison Nicoll	Clerk's salary (8/3/11-7/5/11)	£350.00	
		Expenses	<u>£45.39</u>	
			£395.39	
778	E.ON	Maintenance	£50.44	£8.41
779	E.ON	Electricity Charges	£126.86	
780	NALC	Membership & Internal Audit Service	£101.09 <u>£140.31</u> £241.40	

It was also agreed to raise -

Cheque No.				VAT to reclaim
781	Roy Haines	Lawnmower servicing	£89.00	
782	Orchard Print	Newsletter	57.12	

b. Appraisal of Annual Accounts and Completion of Annual Return for Audit
It was resolved to approve the Annual Accounts as follows:

WHILTON PARISH COUNCIL
RECEIPTS AND PAYMENTS SUMMARY FOR YEAR ENDING
31 March 2011

Year Ended 31 March 2010		Year ended 31 March 2011
	RECEIPTS	
£5,750.00	Precept	£6,600.00
£72.00	Allotments	£96.00
£2.90	Interest	£2.90
nil	Grants	nil
£344.37	VAT Refund	nil
£6,169.27	TOTAL RECEIPTS	£6,698.90
	PAYMENTS	
£941.60	Clerk	£1,892.00
£1,822.06	General Administration (of which bank charges £93.53)	£1,597.18
£15.96	Clock Maintenance	nil
nil	Section 137 Payments	nil
£530.58	Street Lights	£807.77
£287.46	Parish Magazine	£358.50
£1,884.69	Green and Churchyard	£123.00
£158.32	Allotments	£176.05
£450.00	Grant	£500.00
£72.71	VAT	£51.67
£6,163.38	TOTAL PAYMENTS	£5,506.17

WHILTON PARISH COUNCIL

BANKING RECONCILIATION AT CLOSE OF BUSINESS 31 MARCH 2011

Current Account		£2,348.90
Reserve Account		<u>£5,646.84</u>
		£7,995.74
Less unpresented cheques	No 772	£108.00
	No 773	<u>£100.00</u>
Balance		<u>£7,787.74</u>
Add stocks in consols		<u>£5.37</u>
Total Reserves		<u>£7,793.11</u>



**WHILTON PARISH COUNCIL SUMMARY OF ACCOUNTS
2010-1011**

Year ended 31 March 2010			Year ended 31 March 2011	
£	6,594.49	Balance brought forward	£	6,600.38
	nil	cheque not presented		nil
£	5,750.00	add annual precept	£	6,600.00
£	419.27	add other receipts	£	98.90
£	12,763.76	Total	£	13,299.28
£	941.60	less staff costs	£	1,892.00
£	5,221.78	less total other payments	£	3,614.17
£	6,600.38	Balance carried forward	£	7,793.11
 These cumulative funds are represented by:				
£	966.95	Current Account No 06511031 at Natwest Bank	£	2,348.90
£	5,644.02	Deposit Account No 15325652 at Natwest Bank	£	5,646.84
£	6,610.97	Total	£	7,995.74
£	15.96	Less outstanding cheques	£	108.00
£	6,595.01		£	7,787.74
£	6,600.38	Total reserves with stock (£5.37)	£	7,793.11

The questions on Section 2 of the Annual Return were read out, answered in the affirmative and the form completed.

10. MATTERS TO RAISE ON NEXT AGENDA

- Allotment Agreement
- Appointment/Confirmation Of Parish Responsibilities

11. DATE OF NEXT MEETING –WEDNESDAY 13 JULY 2011

The meeting closed at 8.15pm

