

**MINUTES OF THE MEETING OF WHILTON PARISH COUNCIL
HELD IN THE VILLAGE HALL ON MONDAY 12 May 2010 AT 7.30PM**

The following councillors attended:

Mr Ken Bowers, Mr Michael Thomas. Mr Mike Lewis (chairman), Miss Nora Swinford, Mrs Sue Wingrave, Mr Jonathan Hanslip.

No parishioners were in attendance.

PARISHONERS FORUM	Action
Church Fields – alternative planning application, section 10 and highway issues. It is thought that developers will put forward small developments of less than 200 dwellings.	
The core strategy is to be revisited at the end of 2010.	
The Flore/Weedon bypass would not be built if over 2,050 dwellings had been built and it would then be needed.	
There had been 3 accidents in January by Whilton Locks because of the potholes. If the NCC Highway Authority is not aware of the potholes they are not liable. It was suggested that it be in the Newsletter that if a parishioner is aware of a pothole he/she let the Highways Rep (Jonathan Hanslip) know and he can contact NCC Street Doctor and keep a record.	JH
It had been reported in the Daventry Express that site visits to review planning applications are to cease. DCC is to be contacted to clarify this.	ML
It was suggested that a footbridge be built at Lock 13. British Waterways is to be contacted about this.	
<ul style="list-style-type: none"> • The bus timetable should be made available on the noticeboard at Whilton Locks and also put in the Newsletter. 	
It was noted that the bus from Long Buckby doesn't stop on request along the A5 before turning into Norton any longer.	
1. RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE	
Apologies were also received from Councillor Wendy Amos and County Councillor Steven Osborne.	
2. ELECTION OF CHAIRMAN	
It was proposed by Mr Bowers, seconded by Mr Thomas and agreed that Mr Lewis be elected chairman for the coming year.	
3. UPDATING OF REGISTER OF INTERESTS	
Councillors were given the opportunity to update their registers of interest. No changes were made.	
4. DECLARATION OF VACANCY ON THE PARISH COUNCIL	
The Village Voice Representative for the Daventry Express is to be approached and requested to advertise the vacancy.	
5. MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA	
No declarations were made.	
6. RESOLUTION TO APPROVE AND SIGN THE MINUTES OF THE MEETINGS DATED 17 FEBRUARY AND 1 MARCH 2010	
The Council resolved to approve and sign the minutes of 17 February 2010 and 1 March 2010.	

7. MATTERS ARISING FROM PREVIOUS MINUTES		
a. Speed Watch – this has been put in the Newsletter again and Sarah Gray, Police Community Support Officer, is to be asked to organise a speed check.		
b. Village Green – further documentation now available from NCC. To be discussed at meeting on 14 July 2010.		
c. Village Sign – Clerk to seek quotes.		AN
d. Review Council administration costs – Clerk is to do a breakdown and report back.		AN
8. MATTERS ARISING FROM THE ANNUAL PARISH MEETING HELD ON 26TH APRIL 2010		
a. Steps opposite South View – it seems that these were put in by a previous owner.		
b. Planting of roses at South View – this was discussed and put on hold for the present time.		
c. Litter from Whilton Mill – this includes polystyrene cups. A formal letter is to be written to the Mill pointing out that this attracts vermin and please could they keep the area tidy. It was noted that if there is a problem with noise a form now needs to be completed.		
d. Northamptonshire Best Village Competition – Jonathan Hanslip to take this to the next meeting of the Gardeners Club.		JH
e. Churchyard - Jonathan Hanslip to take this to the next meeting of the Gardeners Club.		
f. Footpaths – no progress has been made with the footpath between Whilton and Whilton Locks. Jonathan Hanslip is to discuss this with Maurice Clements.		JH MC
g. Representation at Parish Meeting - the Parish Council oversee the meeting. It was asked if it is an obligation to hold an annual parish meeting. The Clerk is to contact NALC to explore this further.		AN
h. Thanks is given to Gerry Heeley for the running of the village website.		
9. APPOINTMENT/CONFIRMATION OF PARISH RESPONSIBILITIES		
Highways Representative – Jonathan Hanslip Tree and Footpath Warden – Maurice Clements Salt Warden – Sue Wingrave Rep on Spinney Management Group – vacant Representative on Village Hall Committee – Mike Lewis Representative to DVT – Michael Thomas Representatives to WNDC – Mike Lewis and Michael Thomas Best Village Competition Co-ordinator – vacant		
10. LIAISON WITH DDC		
Report of District Councillor Wendy Amos There was no report available from District Councillor Wendy Amos. <u>Information received:</u>		
<ul style="list-style-type: none"> • Changes to Household Waste Recycling Centres • Rural Youth 		
11. LAISON WITH NCC		
Report of County Councillor Steve Osborne There was no report available from County Councillor Steve Osborne <u>Information received:</u>		
<ul style="list-style-type: none"> • You Choose • Minutes of the Parish and Town Councils Meeting – 15 December 2009 • Local Councils Conference – 16 June 2010 		

12. CHANGES TO PARISH BOUNDARY

Notification has been received about the change of the parish boundary. Roughmoor and The Spinney are now within the boundary. An accurate map is to be requested.

ML

13. LIAISON WITH POLICE

Report and update for Police Community Support Officer Sarah Gray
There was no report available from Police Community Support Officer Sarah Gray.
Next Police Surgery: Tuesday 18th May 3.00 to 4.00 pm
Information Received:

- Regular updates

14. GRASS CUTTING/MOWER – update from Ken Bowers

The new mowers are working well. It was requested that a trolley be purchased to enable the hover mower be moved safely. . Quotes have already been sought and the cheapest was £86.00 from Garden Machines (Northampton) Ltd. This was approved and agreed that a cheque for £86.00 could be raised.

KB

15. REVIEW OF CLERK'S SALARY AFTER PROBATION PERIOD

It was agreed to raise the Clerk's salary to £1,800 per annum from this date forward.

16. FINANCE (revised)**a. Financial statement at 1st April 2010**

Current account: £966.95, Reserve account: £5644.02

b. Resolution to confirm and approve income and expenditure

Income: First half of Precept: £,3300

Bank Interest 31 March 2010: £0.70

Expenditure:

Cheque No.				VAT to reclaim
736	Anglia Water	Water charge	£35.68	
737	Mr M Lewis	Wood preservative	£15.96	
738	Garden Machines (Northampton) Ltd	2 mowers	£921.15	
740	NALC	Membership Subscription Internal Audit Service	£99.77 <u>£140.31</u> £240.08	
741	EON	Maintenance	£49.39	£7.36
742	Mrs Alison Nicoll	Clerk's Salary 8/12/09-7/3/10 Expenses	£300.00 £76.68	
743	Orchard Print Services	Newsletter Printing x2	£97.50	
744	Whilton Spinney Management Project	Grant	£500.00	
745	EON	Street Lighting	£253.72	£12.08
746	AON	Local Council Insurance Renewal	£595.16	
747	Garden Machines (Northampton) Ltd	Trolley	£86.00	

c. **Appraisal of Annual Accounts and Completion of Annual Return for Audit**

It was resolved to approve the Annual Accounts as follows:

WHILTON PARISH COUNCIL
RECEIPTS AND PAYMENTS SUMMARY FOR YEAR ENDING 31 MARCH 2010

Year Ended 31 March 2009		Year Ended 31 March 2010
	RECEIPTS	
£5,750.00	Precept	£5,750.00
£136.00	Allotments	£72.00
£71.64	Interest	£2.90
£3,112.70	Grants	nil
£270.05	VAT Refund	£344.37
9,340.39	TOTAL RECEIPTS	£6,169.27
	PAYMENTS	
£1,100.00	Clerk	£941.60
£1,973.11	General Administration (of which bank charges £124.48)	£1,822.06
£2,198.63	Clock Maintenance	£15.96
£15.00	Section 137 Payments	nil
£651.40	Street Lights	£530.58
£ 376.65	Parish Magazine	£287.46
£769.39	Green and Churchyard	£1,884.69
£127.54	Allotments	£158.32
£450.00	Grant	£450.00
£546.35	VAT	£72.71
£8,208.07	TOTAL PAYMENTS	£6,163.38

WHILTON PARISH COUNCIL

BANKING RECONCILIATION AT CLOSE OF BUSINESS 31 MARCH 2010

Current Account	£	966.95
Reserve Account	£	5,644.02
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	£	6,610.97
Less unrepresented cheque no: 737	-£	15.96
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Balance	£	6,595.01
Add stocks in consols	£	5.37
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Total Reserves	£	6,600.38

**WHILTON PARISH COUNCIL SUMMARY OF ACCOUNTS
2009-2010**

Last year ended 31 March 2009		Year ended 31 March 2010
£ 5,481.80	Balance brought forward	£ 6,594.49
£ 25.00	cheque not presented	nil
£ 5,750.00	add annual precept	£ 5,750.00
£ 3,590.39	add other receipts	£ 419.27
£ 14,822.19	Total	£ 12,763.76
£ 1,100.00	less staff costs	£ 941.60
£ 7,108.07	less total other payments	£ 5,221.78
£ 6,614.12	Balance carried forward	£ 6,600.38
	These cumulative funds are represented by:	
£ 1,296.34	Current Account No 06511031 at Natwest Bank	£ 966.95
£ 5,641.20	Deposit Account No 15325652 at Natwest Bank	£ 5,644.02
£ 6,937.54	Total	£ 6,610.97
£ 348.42	Less outstanding cheques	£ 15.96
£ 6,589.12		£ 6,595.01
£ 6,594.49	Total reserves with stock (£5.37)	£ 6,600.38

17. PLANNING

West Northants Joint Planning Unit & WNDC

It was reported that by 2026 the spread of housing would be both urban and in villages.

Information received:

- Daventry Co-joined Inquiry: Secretary of Statement Decision
- Daventry Town/ Parish Council Forum: 29th April 2010

18. NORTHANTS NCALC

Information received:

- NALC Conference and Exhibition
- Review of the Effectiveness of Internal Audit
- Northamptonshire Councils' Charter
- Charter Consultation Responses
- DIS Subscription
- New Model Standing Orders
- Notice of Special General Meeting – 15 May 2010
- NALC Training Guide
- Charter Consultation Report and an opportunity at EMRAF

19. OTHER INFORMATION RECEIVED:		
	<ul style="list-style-type: none">• Open Spaces Society Open Day -26 June 2010• Tree Warden Update	
20. MATTERS TO RAISE ON NEXT AGENDA		
	<ul style="list-style-type: none">• Rose Cottage	
21. DATE OF NEXT MEETING –WEDNESDAY 14 JULY 2010		
	The meeting closed at 9.20pm	